



Engineers Week / February 14-20, 2010

November 16, 2009

Request for Engineer of the Year Banquet Silent Auction Donation

Dear Sir or Madam,

Engineers Week 2010 is fast approaching and the Houston Engineers Week Committee needs your help! Each year the Committee hosts a Silent Auction in conjunction with the Engineer of the Year Banquet. The proceeds from the Silent Auction are used to fund scholarships for bright young engineering students in the Houston area.

Please consider donating an item for the Silent Auction to assist in our fundraising efforts. The Houston E-week Committee is a registered non-profit organization; therefore your donation is tax deductible as a charitable donation. Your company or organization will be recognized for your donation at the Engineer of the Year Banquet, which is scheduled for **Friday, February 19, 2010**, and is attended by many top executives from Houston Area engineering companies and state and local public officials.

The Engineers Week Silent Auction has become a benchmark event at the Engineer of the Year Banquet. We hope that you will help us to maintain the tradition of providing quality Silent Auction items and help support our scholarship fund with your generous donation. Please contact me to donate a Silent Auction item or to get more information. Thank you for your consideration and support.

Sincerely,

Trisha Frederick, EIT, LEED AP
Silent Auction Chair
Edminster, Hinshaw, Russ and
Associates
Phone: 713.784.4500
Fax: 713.784.4577
tfrederick@ehrainc.com

Chair:

Nancy Blackwell, P.E.
AEI Engineering, LLC
616 FM 1960 W., Suite 250
Houston, TX 77090
nblackwell@aeiengr.com

Vice Chair:

JR Reddish, P.E.
S & B Infrastructure, Ltd.
3535 Sage Rd
Houston, TX 77056-7070
hjreddish@sbinfra.com



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Please consider making a donation to the Houston Engineers Week Committee. All donation funds are used to support scholarships for top engineering students at the University of Houston, Prairie View A&M University and Rice University. Houston Engineers Week is a 501(c)(3) non-profit charitable organization and all donations are tax deductible as charitable donations. A donation receipt will be issued to all donors for tax accounting purposes.

- Donation Opportunities:
- Silver - \$100
 - Gold - \$150
 - Platinum - \$200
 - Diamond – Other \$_____

Item for Silent Auction: _____
(Please list approx. dollar value for donated item)

Name of Donor
(Company or Individual): _____

Address: _____

Phone Number: _____

Please submit completed donation forms and payments by **February 10, 2010**
All donations made after the 10th will be accepted and made available to bid on but not recognized at the event

Please make all checks payable to Houston Engineers Week. Send checks to:

Katherine Mears, P.E. – Houston E-Week Finance Chair
1160 Dairy Ashford, Suite 500, Houston, Texas 77079
Phone: 281/589-7257 Fax: 281/589-7309 E-mail: Katherine.Mears@klotz.com

THANK YOU FOR YOUR SUPPORT!

If you prefer to donate an item for the Silent Auction in lieu of a monetary donation, please contact Silent Auction Chair for assistance. Silent Auction donations are also tax deductible as charitable contributions for the value of the item donated and donation receipts will be issued for these as well.
Trisha Frederick, EIT - Silent Auction Chair - Phone: 713/784-4500 E-mail: tfrederick@ehrainc.com

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